



# Memo

**To:** BQ Board, District and Club Secretaries

**From:** Brett Wilkie, CEO

**Date:** Monday 3 December 2018

**Re:** Member of more than one club

**Ref:** 18/022

At the 2018 September Delegates meeting the Delegates approved the motion to amend the BQ Constitution in regard to Clause 16 - Affiliation Fees and Levies. This information was in Memo 18/020.

Players who belong to more than one club must submit a Declaration form – “member of two or more clubs” which is available from their district. This form must be returned to their Club Secretary to be forwarded on to the District Secretary. A copy must also be sent to Bowls Queensland.

Players can only represent one club in the Champion of Club Champions – Singles, Pairs and Fours.

Clubs will be invoiced for their declared members (Life, Full, Junior). They will not be invoiced for their non-declared members.

It is the club responsibility to inform Bowls Queensland on a Form 2 if a player has changed their membership type status (eg: Full, Life, Junior to ND). This is crucial information to ensure the correct club will be invoice the affiliation fee. If this information is not supplied, then all clubs where that player belongs will be invoice and there will be no refund for the affiliation fee.

Please note: Players who are transferring into your club as a non-declared member must still provide an interclub clearance from all of their clubs where they are members. An interclub clearance is not a resignation.

Players can only be a non-declared member of a club if they are a Full financial member of another club in Queensland and the interclub clearance will show this information.

Please see attached an updated Form 2 and membership codes.

Brett Wilkie  
CEO

Patron: His Excellency the Honourable Paul de Jersey AC, Governor of Queensland

With support from:



# **Bowls Queensland Form 2's – Membership Type and Action Codes**

## **Membership Type**

**FULL** – a full bowling member of the club.

**LIFE** – Club Life member. If they do not play bowls, we do not need to be advised they are a member. However, if you wish to remove a Club Life member from the BQ database who is a playing bowler we must be provided with a letter from either the player or club advising the reason for removing them.

**JUNIOR** – a bowler who is under 18 years of age.

**ND** – non-declared member is a member of two or more clubs and has Registered (declared) for another club in Queensland to play their club championships.

## **Action Codes**

**N (New)** – relates to a person who has never played bowls before.

**TI (Transfer In)** – relates to a person who is transferring into your club from another Queensland club. This person is not eligible for membership until they produce an interclub clearance from the club they are coming from, even if they remain a member of that club.

**RJN (Rejoined)** – relates to a person who left your club and did not join another and becomes a member of your club again. This person would not require a clearance as you would have already provided one for them when they originally left.

**D (Deceased)** – self explanatory.

**R (Resigned)** – a person who has resigned in writing from your club. (The issue of an interclub clearance is not a resignation.)

**NF (Non-financial)** – relates to members who simply do not renew membership at clubs or they do not resign in writing. Should they become financial they would be recorded as RI (see below)

**RI (Reinstated)** – this code is used when a person who has been recorded as a DE/NF is reinstated as a member when they have paid outstanding fees. It is important that people are reinstated as soon as they pay fees. This would also apply when reinstating a person who has been notified to BQ as being suspended or expelled.

**AR (Alter Record)** – any changes, ie change of address, surname, membership type, etc.

**ITI (Interstate Transfer In)** – a person joining your club from another state or territory. Interstate Clearance is required to join a club in Queensland.

**IPD (Interstate Pennant Declaration)** – a person joining your club from another state or territory to play Pennants for the current season. This is required to be eligible to play Pennant at your club.

**Please note:** The player is not eligible to play club championships.

**\*\*If they are remaining a member in QLD then they will require an interstate clearance.**

**S (Suspended) or EX (Expelled)** – self explanatory. There is a form (Notification of Suspension or Expulsion) on the BQ web site which **must** be completed and forwarded to BQ and the appropriate District Secretary. This will only apply to the club who records the member as suspended or expelled and will not affect dual members playing at other clubs. Should the member be suspended or expelled by a district association it would apply to all clubs in that district only. If they are suspended or expelled by BQ it would apply to all clubs in Queensland.



**BOWLS QUEENSLAND - FORM 2**  
**MEMBERSHIP RETURN FOR ALL MOVEMENTS OF MEMBERS**  
**TO BE SUBMITTED EACH MONTH INCLUDING NIL RETURNS**

Membership Type: F- Full; L- Life; J- Junior; ND - Non Declared

<b>CLUB NAME:</b>	<b>DISTRICT:</b>
RETURN FOR MONTH OF	
YEAR 20_____	

**Action Codes:** (N) New; (TI) Transfer In; (ITI) Interstate Transfer in; (IPD) Interstate Pennant Declaration; (RJN) Rejoined; (D) Deceased; (R) Resigned; (RI) Reinstated; (AR) Alter Record; (NF) Non Financial; \*\* (S) Suspended; \*\* (EX) Expelled  
 \*\* BQ to be notified in writing as well as on this Form 2

**USE BLOCK LETTERS ONLY**

Bowls Qld Number	Surname	Given Names	D.O.B.	Address & Post Code	M'ship Type	Action Code	Date of Effect
1)				P/C			
2)				P/C			
3)				P/C			
4)				P/C			
5)				P/C			
6)				P/C			
7)				P/C			
8)				P/C			
9)				P/C			
10)				P/C			

**BQ - Office Use Only**

Actioned by: \_\_\_\_\_

Dated: \_\_\_/\_\_\_/\_\_\_

Club Secretary \_\_\_\_\_ Contact Numbers: \_\_\_\_\_

Name: \_\_\_\_\_ Daytime: \_\_\_\_\_

Signature: \_\_\_\_\_ Mobile: \_\_\_\_\_

**Note: Administration fees owing under by-law 8.1 will be invoiced to your club. Pro-rata affiliation fees will also be invoiced.**

**DO NOT INCLUDE PAYMENT WITH THIS FORM 2**

**MEMBERSHIP TOTAL \_\_\_\_\_**

As at \_\_\_/\_\_\_/\_\_\_

Email completed form to: [admin@bowlsqld.org](mailto:admin@bowlsqld.org) as well as your local District Association