

Outdoor Team Sports

INDUSTRY COVID SAFE PLAN

Purpose

As per the information released by the Queensland Government on 25 May 2020 Industry COVID Safe Plans will be developed by industry for industry. This template is to guide the sport, recreation and fitness industries to develop an Industry COVID Safe Plan.

The purpose of the plans are to help businesses in your industry show the health authorities and the community that they operate safely and can service more customers than outlined in the roadmap.

Once approved, these plans will then be published on the Queensland COVID-19 website for any businesses in that industry to access (regardless of membership to an Industry Body).

Overview

By virtue of the description the Outdoor group of sports typically conducts its activities in an open-air environment. Many of these spaces are vast making the actual activity relatively risk free. The venues vary from those that have designated entry and exit points, to those which are simply arriving by vehicle into a carpark and on to an open field. Those venues with defined entry and exit points, the Sports will identify how to manage the manage the flow of people into and out of "venues".

The venues will have capacity for multiple playing spaces. The Sports have developed detailed plans to provide for scheduling of attendance into the venues and playing spaces. Where multiple groups are possible the designated playing space will be clearly delineated to ensure there will be no co-mingling of groups.

Assumptions

The majority of Outdoor sports addressed within this plan are non-contact by nature; however, we make the following comments in regard to contact.

Primarily our non- contact sports participants often do not face each other and operate easily with social distancing compliance in large open areas. These sports are planning on returning in stage 2 and by nature of the sport and venue areas of play could satisfy 4m².

Contact Sports – participants do face each other and incidental and full contact does occur with participants.

Stage 2 - Contact sports modify their training focus to fitness and modified games where applicable keeping the distance rule in place in Stage 2 to meet compliance standards of 1.5 metres and within the facility 4m². Some sports will encounter incidental movement throughout the field.

Contact sports operating in commercial venues or who are not able to comply with the distance requirements returning in stage 3, competition phase complying with numbers of participants to meet regulations.

- Outdoor Sports operating in school environments (community sport) will return when school restrictions allow.
- Outdoor Sport requests relaxation of participation numbers to 50 for non- contact sports in stage 2 and those modified activities for contact sports while meeting all regulations imposed.
- All Outdoor Sport request relaxation of contact during competition phase 3 still complying with distancing and compliance with all other factors current at the time of Stage 3 at a time publicised by Health Authorities.

- Triathlon note that AIS guidelines indicate a space of 2m between bikes during the training phase. We request this be eased to 1.5m, in line with social distancing guidelines. Triathlon will separate training groups of 20 to avoid the perception of mass participation.

Each individual sport will complete a sport specific COVID safe operational plan to meet Chief Health Officers requirements and noting points approved and outlined in this Indoor Sport submission.

INTERACTION BETWEEN APPROVED INDUSTRY COVID SAFE PLANS

If there are multiple activities being undertaken at a venue/facility (for example - dining, sports, approved training courses, fitness or recreational), several approved industry plans may apply. If this is the case, the following will apply:

- Where there is clear separation between the activities (e.g. dining and sport) the relevant plan applies to the relevant area. A COVID Safe Statement of Compliance for the appropriate plan will be displayed in each area.
- Where the activities cross over (for example amenities, entry/exits, carpark):
 - Where possible these areas of cross over will be minimised. Such as designating a particular entry, exit, amenities and carpark for each activity.
 - Where the cross over cannot be minimised, a decision will be made as to which plan takes priority in which common area and will be followed.
 - For example, the entry, exit, carpark and amenities may be common to both activities and will be managed under the dining plan.
 - In this case the entity responsible for the dining plan will ensure these areas are appropriately managed and the separate groups from the dining and sport activity will not intermingle.

Where a business is operating alongside of a not-for-profit community group, the business would normally take responsibility for managing the shared or common areas.

The approved Industry plans are located at www.COVID19.qld.gov.au.

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1. Introduction

The purpose of this COVID-19 Safety Plan (**Plan**) is to provide an overarching plan for the implementation and management of procedures by the QSport Outdoor Team Sports Group to support team sports that play on an outdoor space in Queensland and its members and participants in the staged resumption of community sport and organisation activities.

The arrangements set out in this Plan are intended to prevent the transmission of COVID-19 among members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community. The Plan provides the framework to govern the general operation of team Outdoor sports, in particular those conducted in outdoor fields/courts and any venues/facilities utilised, managed or controlled by the organisations listed, the training and competition behaviour of all members and participants and the monitoring and reporting of the health of attendees involved in Outdoor team sporting activities or utilising an outdoor spaces.

This Plan includes, but is not limited to, the conduct of:

- a. staged training and competition activities (sport operations); and
- b. facility management and supporting operations (facility operations).

At all times the Plan is subject to all regulations, guidelines and directions of government and public health authorities.

This plan will be updated in accordance with any changes to public health directions.

An Outdoor Space, includes roads, tracks, courses, ranges, fields, grounds, rinks and courts.

2. Key Principles

This Plan is based on, and accepts, the AIS [Framework for Rebooting Sport in a COVID-19 Environment](#) (**AIS Framework**) and the [National Principles for the Resumption of Sport and Recreation Activities](#) (**National Principles**).

This staged approach is in line with directions from the Queensland Government's Chief Health Officer, specifically [Queensland's Roadmap](#) to easing restrictions and also the [Return to Play Guide](#) for the Queensland Sport, Recreation and Fitness industries.

The Plan also accepts as key principles that:

- The health and safety of members, participants, coaches, officials, administrators/volunteers, visitors, families and the broader community is the number one priority;
- Members, participants, coaches, officials, administrators/volunteers, families and the broader community need to be engaged and briefed on the Outdoor Team Sporting Industry's return to sport plans which are specific to each sport;
- Facilities are assessed and appropriate plans are developed to accommodate upgraded hygiene protocols, physical distancing and other measures to mitigate the risk of transmission of COVID-19;
- Training and/or competition cannot resume until the arrangements for sport operations and facility operations are finalised and approved, if necessary; and
- At every stage of the return to sport process the Outdoor Team Sporting Industry must consider and apply all applicable State Government and local restrictions and regulations. The Sports Industry needs to be prepared for any localised outbreak at our facilities, within our competitions or in the local community.

The following key points need to be addressed within all other directives as part of the overarching principles outlined in this plan.

- Where multiple groups of 20 participants is proposed within a playing space/zone there will be no co-mingling of groups.
- Management and segmentation of multiple groups of 20 participants though:
 - separation whilst in play
 - scheduling to eliminate group overlap
 - booking systems in place to manage participant numbers.
- Implementation of strict hygiene and sanitisation measures in particular:
 - at all entry and exit points
 - communal areas and shared facilities
 - shared participant equipment.

3. Responsibilities under this Plan

The Outdoor Team Sporting Industry retains the overall responsibility for the effective management and implementation of the return to sport activities and operations outlined in this Plan.

The Board of QSport and specifically the Outdoor Team Sport group is responsible for:

- Overseeing the implementation of the arrangements in the Plan; and
- Revising the Plan as required, ensuring it reflects up to date information from government and public health officials and submitting to Queensland Health.

The Outdoor Team Sport Group has appointed the following person as the [Association/Organisation] COVID-19 Safety Coordinator to execute the delivery of the Plan and to act as a point of contact for information relating to this Plan:

Name	Peter Doig
Contact Email	eo@qldrifle.com

The QSport Outdoor Team Sports group (The Group) expects all members, participants, coaches, officials, administrative staff and volunteers to:

- Comply with the health directions of government and public health authorities as issued from time to time;
- Understand and act in accordance with this Plan as amended from time to time;
- Comply with any testing and precautionary measures implemented by The Group;
- Act with honesty and integrity in regard to the state of their personal health and any potential symptoms; and
- Monitor their health and take a cautious approach to self-isolation and reporting of potential symptoms.

4. Return to Sport Arrangements

As at the date of this Plan, participants and organisations are planning to return to organised training only during State 2. The Plan outlines specific sport requirements that Outdoor Team Sporting Organisations will implement for Stage 2 and 3 of the Queensland Roadmap to easing restrictions.

The Outdoor Team Sporting Industry will transition to the training activity and facility use as outlined in Stage 2 of the Queensland Roadmap and the training/competition activities and facility use outlined in Stage 3 of the Queensland Roadmap when permitted under State restrictions and regulations.

4.1 Queensland Government Framework Arrangements

The protocols for conducting sport operations and facility operations under Stage 2 and Stage 3 of the Queensland Roadmap to easing restrictions are set out in the Appendix.

4.2 Roadmap to easing Queensland's restrictions

Roadmap to easing Queensland's restrictions

Unite against **COVID-19** 

A step-down approach to COVID-19

CONTINUING CONDITIONS • Social distancing, 1.5 metres and hygiene • Stay at home if you're sick • Tracking, tracing, rapid response • Work at home if it works for you and your employer

EASING TO DATE	STAGE 1: from 11:59pm 15 MAY 2020 (2 weeks)	STAGE 2: commencing from 12 noon 1 JUNE 2020 (6 weeks)	STAGE 3: 10 JULY 2020
SCHOOLS PLAN	11 May Kindy, Prep Years 1, 11, 12	25 May Years 2–10	School holidays (27 Jun–12 Jul)
<p>Family, friends and community</p> <ul style="list-style-type: none"> › Gatherings in homes (household + 2 visitors from the same or different households, or up to 5 visitors from the same household) › Household or one friend and within 50kms of home for recreational purposes: <ul style="list-style-type: none"> › go for a drive › have a picnic › visit a national park › go fishing, boating or jet-skiing <p>Retail shopping</p> <ul style="list-style-type: none"> › Allowing retail shopping for non-essential items within 50kms of home <p>Schools</p> <ul style="list-style-type: none"> › Gradual return to class › 11 May: Kindy, Prep and Years 1, 11 and 12 › 25 May: Years 2–10. 	<p>Family, friends and community</p> <ul style="list-style-type: none"> › Gatherings in homes (household + max 5 visitors, allowed from separate households) › Gatherings of up to 10 people: <ul style="list-style-type: none"> › outdoor, non-contact activity › personal training › pools (indoor and outdoor) › public spaces and lagoons* (e.g. South Bank Parklands, Cairns, Airlie Beach etc) › parks, playground equipment, skate parks and outdoor gyms › libraries › weddings › hiking and other recreational activities in national and state parks › places of worship and religious ceremonies › Funerals (max 20 indoors or 30 outdoors) › Recreational travel (max 150 kms within your region for day trips) <p>Businesses and economy</p> <ul style="list-style-type: none"> › Retail shopping › 10 people permitted at any one time for: <ul style="list-style-type: none"> › dining in (with COVID SAFE Checklist): restaurants, cafés, pubs, registered and licensed clubs, RSL clubs and hotels – no bars or gaming › open homes and auctions › beauty therapy and nail salons (with COVID SAFE Checklist) <p>Outback*</p> <ul style="list-style-type: none"> › Dining in (with COVID SAFE Checklist): restaurants, cafés, pubs, registered and licensed clubs, RSL clubs and hotels (max 20 at any one time) for locals only (must show proof of residence) – no bars or gaming › Recreational travel including overnight accommodation max 500 kms within the outback only if you live in the outback. 	<p>UPDATE</p> <ul style="list-style-type: none"> › Unlimited travel and overnight stays for all of Queensland* (including for school holidays) › Dining in or seated drinks in restaurants, cafés, pubs, registered or licensed clubs, RSL Clubs, hotels and casinos (no gaming) – up to 20 patrons per room or per defined area (indoors or outdoors) for a venue (when following a COVID SAFE Industry Plan*) <p>Family, friends and community</p> <ul style="list-style-type: none"> › Gatherings of up to 20 people: <ul style="list-style-type: none"> › homes › public spaces and lagoons* (e.g. South Bank Parklands, Cairns, Airlie Beach etc) › non-contact indoor and outdoor community sport* › personal training › gyms*, health clubs* and yoga studios* › pools* (indoor and outdoor) and community sports clubs* › museums*, art galleries* and historic sites* › weddings › parks, playground equipment, skate parks and outdoor gyms › libraries* › hiking, camping and other recreational activities in national and state parks › places of worship* and religious and civil ceremonies › Funerals (max 50) › Recreational travel, camping and accommodation, including caravan parks (anywhere in Queensland) <p>Businesses and economy</p> <ul style="list-style-type: none"> › Retail shopping › Tourism accommodation › 20 people permitted at any one time for: <ul style="list-style-type: none"> › indoor cinemas* › open homes* and auctions* › outdoor amusement parks*, tourism experiences*, zoos* and arcades* › concert venues*, theatres*, arenas*, auditoriums* and stadiums* › beauty therapy, nail salons, tanning, tattoo parlours and spas (with COVID SAFE Checklist). 	<p>Subject to further planning and review, interstate travel will be permitted and a maximum of 100 people* will be permitted for:</p> <ul style="list-style-type: none"> › gatherings in public spaces and homes › restaurants, cafés, pubs, registered and licensed clubs, RSL clubs, food courts and hotels › indoor cinemas › places of worship and religious ceremonies › museums, art galleries and historic sites › pools and community sports clubs › community sport › gyms, health clubs and yoga studios › outdoor amusement parks, zoos and arcades › concert venues, theatres, arenas, auditoriums and stadiums › weddings › funerals › saunas and bathhouses › open homes and auctions › casinos, gaming and gambling venues › nightclubs › beauty therapy, tanning, nail salons and spas, tattoo parlours and non-therapeutic massage parlours › libraries › hiking, camping and other recreational activities in national and state parks. <p>The public health rules to maintain:</p> <ul style="list-style-type: none"> › Physical distancing › 4 square metres per person when indoors › Hand hygiene › Respiratory hygiene › Frequent environmental cleaning and disinfection
<p>COVID SAFE checks</p> <ul style="list-style-type: none"> › Surveillance and epidemiological indicators suggest a move would NOT present an undue risk › Testing is widespread and adequately identifies community transmission › Point source outbreaks are effectively contained by public health actions. 	<p>COVID SAFE check point</p> <ul style="list-style-type: none"> › assess impact › review border › review biosecurity and designated areas 	<p>COVID SAFE check point</p> <ul style="list-style-type: none"> › assess impact › review border › review biosecurity and designated areas 	<p>* More with COVID SAFE Plan approved by health authorities ^ Max 20 with a COVID SAFE Checklist when not complying with the COVID SAFE Industry Plan † Outback areas as defined by Local Government Area. Details on COVID19.qld.gov.au # Except Biosecurity Areas or Restricted Areas</p>

Last updated 30.05.20

5. Recovery

When public health officials determine that the outbreak has ended in the local community, the Outdoor Team Sporting Industry will consult with relevant authorities to identify criteria for scaling back its COVID-19 prevention actions. The Outdoor Team Sporting Industry will also consider which protocols can remain to optimise good public and participant health.

At this time the QSport Outdoor Team Sporting group will consult with key stakeholders to review the delivery of its return to sport arrangements and use feedback to improve organisational plans and systems.

Appendix 1: Outline of Return to Sport Arrangements

Part 1 – Sport Operations

Area	STAGE TWO (1 June)	STAGE THREE (10 July)
Approvals	<p>The organisation must obtain the following approvals to allow a return to training in Stage 2:</p> <ul style="list-style-type: none"> • This Covid Safety Plan is industry specific and has been approved by State Government • Local government/venue owner approval to training at venue, if required. • National/state sporting body/local association approval of return to training for community sport. • Organisation committee has approved return to training for organisation. • Insurance arrangements confirmed to cover training. 	<p>The organisation must obtain the following approvals to allow a return to training/competition in Stage 3:</p> <ul style="list-style-type: none"> • This Covid Safety Plan is industry specific and has been approved by State Government • Local government/venue owner approval to training/competition at venue, if required. • National/state sporting body/local association approval to return to training/competition for community sport. • Organisation committee has approved return to competition for organisation. • Insurance arrangements confirmed to cover competition.
Education and Training	<p>Organisations will provide training and education to all participants, volunteers, families and staff:</p> <ul style="list-style-type: none"> • Provide training on COVID-19 infection control to staff and volunteers responsible for the conduct of training, event operations or any other relevant activity. <p>Training may consist of the following requirements:</p> <ul style="list-style-type: none"> • Mandatory training provided by TAFE Queensland for all staff in industries requiring a COVID Safe checklist. See the COVID Safe Businesses website for more information. • Any training that has been approved or outlined by Queensland Health. • Any training as outlined by a Peak Body or State Level Organisation specifically relevant to the activity 	<p>Organisations will provide training and education to all participants, volunteers, families and staff:</p> <ul style="list-style-type: none"> • Requirements continue from Stage 2.

	<ul style="list-style-type: none"> • Make all participants aware of appropriate hygiene measures and that they should not attend if unwell. • Government resources should be prominently displayed around grounds and facilities and at entry points, including handwashing and personal infection control advice. • Provide briefings and/or educational materials to outline protocols under Stage 2 in advance of return to sport for participants, including the obligations on and expectations of such participants. • Training and support on how to manage psychosocial risks including patron aggression. <p>Further information and advice is available for organisations, in the Return to Play guide provided on the Return to Play website. The guide will continue to be updated by the Department of Housing and Public Works (Sport and Recreation).</p> <p>Further industry specific training will be developed and provided by the Active Queenslanders Industry Alliance.</p>	
<p>Workforce</p>	<p>As per the guidance of Safe Work Australia organisations should manage both volunteer and paid staff safety through the following measures.</p> <ul style="list-style-type: none"> • Non-essential visits to the workplace should be cancelled or postponed. • All attendees to the workplace needs to be recorded including delivery drivers and contractors such as cleaners. • Minimise the number of workers attending to deliveries and contractors as much as possible. • Delivery drivers and other contractors who need to attend the workplace, to provide maintenance or repair services or perform other essential activities, should be given clear instructions of your requirements while they are on site. • Ensure handwashing facilities, or if not possible, alcohol-based hand sanitiser, is readily available for workers after physically handling deliveries. 	<p>Requirements continue from Stage 2 remain in place</p>

	<ul style="list-style-type: none"> • Direct visiting delivery drivers and contractors to remain in vehicles and use contactless methods such as mobile phones to communicate with your workers wherever possible. • Direct visiting delivery drivers and contractors to use alcohol-based hand sanitiser before handling products being delivered. • Use, and ask delivery drivers and contractors to use, electronic paper work where possible, to minimise physical interaction. Where possible, set up alternatives to requiring signatures. For instance, see whether a confirmation email or a photo of the loaded or unloaded goods can be accepted as proof of delivery or collection (as applicable). If a pen or other utensil is required for signature you can ask that the pen or utensil is cleaned or sanitised before use. For pens, you may wish to use your own. • Have digital sign in processes ready for visitors, delivery drivers, contractors etc. • All organisations to have a risk management plan which includes: <ul style="list-style-type: none"> - the identified hazards, assessed risks and chosen control measures (including any hazard checklists, worksheets and assessment tools used in working through the risk management process) - how and when the control measures were implemented, monitored and reviewed - who has been consulted with - relevant training records - any plans for changes <p>More information can be found at Work Safe Australia https://www.safeworkaustralia.gov.au/covid-19-information-workplaces/industry-information/general-industry-information/physical?tab=tab-toc-employer</p>	
<p>Training & Competition Processes</p>	<p>Organisation to detail specifics of training processes.</p> <ul style="list-style-type: none"> • Non-contact activity permitted for up to 20 people in a group. • Organisation to emphasise AIS Framework principle of “Get in, train, get out” – arrive ready to train. • Adjust length and scheduling of training sessions to reduce overlap. 	<p>Organisation to detail specifics of training/competition processes.</p> <ul style="list-style-type: none"> • Standard activity permitted to occur for up to 100 people. • Contact and non-contact activity permitted on the playing space. • Organisation to emphasise AIS Framework principle of “Get in, train, get out” – arrive ready to train.

	<ul style="list-style-type: none"> • Clearly outline nature of training permitted e.g.; Non-contact training in groups of 20 can take place including <ul style="list-style-type: none"> – Conducting sport drills – Controlled activities, marking and handball drills – Non contact solo activities —unrestricted. – Receiving and distribution skills in line with the 1.5m social distancing. – Training drills must be designed with social distancing measures in place – There must be a minimum distance of 1.5m between participants at all time – No standing around close to other participants during or in between drills or any activity in play area (e.g. when waiting in line) • Sanitising requirements, including use of sanitising stations. • Sharing of some equipment is permitted (e.g. sanitise equipment before, during, after sessions) and use of such equipment to be limited. • No sharing of personal equipment. • No sharing of bibs or any clothing. • Personal hygiene encouraged (e.g. wash hands prior to training, no spitting or clearing of nasal passage). • Guidance for travel arrangements to training is provided (e.g. physical distancing on public transport, limit car pool/taxi/Uber use). • Training attendance register kept for 56 days, 	<ul style="list-style-type: none"> • For larger team sports, consider maintaining some small group separation at training. • Clearly outline nature of training permitted. • Limited access to treatment from support staff. • Sanitising requirements continue from Stage 2. • Treatment of shared equipment continues from Stage 2. • Personal hygiene encouraged (e.g. wash hands prior to training, no spitting or coughing). • Training/playing attendance register kept • Consider modifications to playing conditions or activity rules to support physical distancing where possible.
Physical distancing	<p>Organisations to develop and implement physical distancing requirements during training activities including:</p> <ul style="list-style-type: none"> • Maintaining base density requirement of 4 square metres per person and physical distancing (>1.5 metres) • On-field protocols and training drills to maintain a distance of at least 1.5 metres • Avoid participant interactions including team huddles, handshakes and high fives • Specific restrictions on contact training drills during Stage 2, as mentioned above. 	<p>Organisations to develop and implement physical distancing requirements during training and competition activities including:</p> <ul style="list-style-type: none"> • Requirements continue from Stage 2. • Maintaining base density requirement of 4 square metres per person and physical distancing (>1.5 metres) • On-field training and competition protocols to maintain a distance of at least 1.5 metres where practical • Avoid participant interactions including team huddles, handshakes and high fives

	<ul style="list-style-type: none"> • Defined training areas for each training group, maintaining base density requirement of 4 square metres per person and physical distancing (>1.5 metres). • Limit unnecessary social gatherings (particularly adults) • Guidance for travel arrangements (e.g. physical distancing on public transport, limit car pool/taxi/Uber use). 	<ul style="list-style-type: none"> • Competitive activities requiring participants to be in close proximity is permitted on field and during the activity only. • Defined areas for each group during training/competition, e.g. dugouts, sideline, marshalling, • Maintain a base density requirement of 4 square metres per person and physical distancing (>1.5 metres) where practical • Limit unnecessary social gatherings (particularly adults) • Guidance for travel arrangements (e.g. physical distancing on public transport, limit car pool/taxi/Uber use).
Personal health	<p>Organisation to detail specifics of personal health protocols.</p> <ul style="list-style-type: none"> • Graded return to sport to avoid injury. • Advice to players, coaches, volunteers to not attend if unwell (including any signs/symptoms of cold, flu, COVID-19 or other illness). • Washing of hands prior to, during and after training and use of hand sanitiser where available. • Shower at home before and after training • No clearing nose • No spitting • Cough into the elbow • Launder own training uniform and wash personal equipment]. • No sharing of personal equipment • Mouthguards are not to be removed during training or play and must be sealed away when not in use. • Disinfect mouthguards after each session. • No physical greetings (i.e. hand shaking, high fives etc.). • Avoid touching of eyes, nose or mouth • Do not permit personal equipment on surfaces. Personal equipment bags should be arranged to permit physical distancing of participants (>1.5 metres). • Only coaches should contact/move group equipment such as balls, training aids (cones, markers, agility ladders etc) • Shared participant equipment (particularly balls, training cones) should be rotated, washed or wiped with antibacterial wipes or alcohol-based sanitiser prior to and after each use and at each activity break. 	<p>Organisation to detail specifics of personal health protocols.</p> <ul style="list-style-type: none"> • Requirements continue from Stage 2

<p>Hygiene</p>	<p>Organisation to detail specifics of hygiene protocols to support training.</p> <ul style="list-style-type: none"> • Any safe hygiene protocols distributed by national/state sporting body or local association/club that will be adopted by organisation. • Guidelines for sanitisation and cleaning, including requirements for sanitisation stations. • Provide hand sanitiser dispensers in prominent places around facilities (particularly entry or high use areas such as a registration desk, change rooms, toilets or canteen) and ensure dispensers are regularly refilled. • Promote good hygiene practices in line with Government advice including: <ul style="list-style-type: none"> - Cleaning standards: <ol style="list-style-type: none"> (a) Ensure spaces at each facility are regularly cleaned with disinfectant in accordance with the manufacturer's instructions; (b) Surfaces should be frequently wiped down with appropriate disinfectant wipes or soap, particularly those frequently touched. This includes door handles, light switches, kitchen surfaces, bathroom surface, phones, remote controls, dugout benches, gates, scoreboard control panels and any other high touch areas; and (c) Adequately clean and disinfect participant facilities before use (prior to participant arrival). • Strongly encourage payments online or via pay wave technology. If cash is taken ensure employees/volunteers observe good personal hygiene practices and wash their hands regularly. <p>For more information on cleaning guidelines visit the Safe Work Australia website https://www.safeworkaustralia.gov.au/covid-19-information-workplaces/industry-information/general-industry-information/cleaning</p>	<p>Organisation to detail specifics of hygiene protocols to support training/competition.</p> <ul style="list-style-type: none"> • Hygiene and cleaning measures to continue from Stage 2 <p>https://www.safeworkaustralia.gov.au/covid-19-information-workplaces/industry-information/general-industry-information/cleaning</p>
<p>Communications</p>	<p>Provide a detailed communications plan to communicate with players, coaches, members, volunteers, families and staff.</p> <ul style="list-style-type: none"> • Provide clear and coordinated guidance to participants and stakeholders across a range of communication channels on how a return to sport will be managed at each level of restriction; • Brief players, coaches and volunteers on return to training protocols including hygiene protocols (e.g. letter, email, text/WhatsApp message, 	<p>Provide a detailed communications plan to communicate with players, coaches, members, volunteers, families and staff.</p> <ul style="list-style-type: none"> • Requirements continue from Stage 2 • Brief players, coaches, members, volunteers and families on Stage 3 protocols including hygiene protocols (e.g. letter, email, text/WhatsApp message, Facebook post) and reinforcement of hand washing and general hygiene etiquette.

	<p>Facebook post) and reinforcement of hand washing and general hygiene etiquette.</p> <ul style="list-style-type: none"> • Endorsement of government COVIDSafe app and encouragement to players, coaches, members, volunteers and families to download and use app. • Promote good personal hygiene practices in and around training sessions and in Organisation facilities (e.g. posters in bathrooms). • Establish relationships with key community partners and stakeholders including State public health authorities and government funding partners through your organisation's COVID-19 Safety Coordinator. • Share timely and accurate information including how your organisation is responding to any localised outbreak. • Confirm an emergency management plan for each of your sport activities and they are suitable for managing a COVID-19 outbreak. • Organisations should identify trigger points for cancelling, postponing or modifying an activity due to COVID-19, some trigger points may be: <ul style="list-style-type: none"> – possibility of a gathering of people exceeding the permitted limits – confirmed or suspected case of COVID-19 – organisation is unable to meet cleaning and sanitation requirements as outlined in this plan – lack of workforce (staff/volunteers to implement or oversee the COVID Safety measures outlined in this plan. • Identify the person who has responsibility for making a decision to cancel, postpone or modify an activity and ensure they have access to all information to make that assessment • Identify in advance actions to be taken if your organisation needs to postpone or cancel activities. Plan alternative ways for participants to enjoy the activities by television, radio, or online. • Establish a process of how individuals can access mental health and wellbeing counselling services. 	<ul style="list-style-type: none"> • Promote good personal hygiene practices in and around training/competition sessions and in organisation facilities (e.g. posters in bathrooms).
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Part 2 – Facility Operations

Area	STAGE TWO (1 June)	STAGE THREE (10 July)
Approvals	<p>The organisation must obtain the following approvals to allow use of organisation facilities:</p> <ul style="list-style-type: none"> • This Covid Safety Plan is industry specific and has been approved by State Government • Local government/venue owner approval to use facility, if required. • Organisation committee has approved plan for use of organisation facilities, including identifying a responsible person for monitoring, communication and implementation of the Plan. • Insurance arrangements confirmed to cover facility usage. 	<p>The organisation must obtain the following approvals to allow use of organisation facilities:</p> <ul style="list-style-type: none"> • This Covid Safety Plan is industry specific and has been approved by State Government • Local government has given approval to use facility, if required. • Organisation committee has approved plan for use of organisation facilities, including identifying a responsible person for monitoring, communication and implementation of the Plan. • Insurance arrangements confirmed to cover facility usage.
Facilities	<p>Organisations shall have a facility management plan and sport-specific structured risk assessment in place.</p> <ul style="list-style-type: none"> • Parts of facilities that are available during Stage 2 restrictions; limit to toilets and medical facilities and minimise use of communal facilities. Change Rooms and Showers are to remain closed. • Hygiene and cleaning protocols. • Provision of appropriate health and safety equipment, Personal Protective Equipment (PPE) and personal hygiene cleaning solutions. 	<p>Organisations shall have a facility management plan and sport-specific structured risk assessment in place.</p> <ul style="list-style-type: none"> • Use of Organisation facilities will align with social distancing and hygiene requirements and State Government directives • Hygiene and cleaning protocols measures as per Stage 2 • Provision of appropriate health and safety equipment, Personal Protective Equipment (PPE) and personal hygiene cleaning solutions as per Stage 2.

	<p>For more information on cleaning guidelines visit the Safe Work Australia website https://www.safeworkaustralia.gov.au/covid-19-information-workplaces/industry-information/general-industry-information/cleaning</p>	
Playing Spaces	<p>Outdoor fields can accommodate multiple playing spaces or zones by meeting the following requirements:</p> <ul style="list-style-type: none"> • Defined training areas for each training group of 20 must maintain a base density requirement of 4 square metres per person and physical distancing (>1.5 metres). • Each playing space must be clearly marked and minimise the risk of balls moving into another zone. • Must not create an unnecessary risk of people congregating • Each playing space has a different entry and exit to other playing spaces • There is at least 5 meters between playing spaces • Start and finish times at each playing space is staggered • No group from one playing space can come into contact with a group of another playing space. • Groups must remain constant, no swapping between groups. • Equipment cannot be shared between zones. • Hand sanitizers are available at the entry and exit of each zone. • High contact points within a playing space must be cleaned before another group can access. <p>Please refer to Appendix 3. for examples playing spaces/zones on outdoor fields or courts</p>	<p>Playing spaces may remain for training to minimise risk.</p> <p>Playing spaces may also remain for junior or modified games that do not require a standard competition field or court.</p>
Facility access	<p>Organisation to detail specifics of facility access protocols.</p> <ul style="list-style-type: none"> • Confirm health screening measures (e.g. temperature checks etc.) prior to entry to any facilities and any privacy measures organisation will take to protect sensitive health information. 	<p>Organisation to detail specifics of facility access protocols.</p> <ul style="list-style-type: none"> • Details of any health screening measures (e.g. temperature checks etc.) prior to entry to any facilities and any privacy measures organisation will take to protect sensitive health information.

<ul style="list-style-type: none"> • Restrictions on facility access to limit anyone who has: <ul style="list-style-type: none"> - COVID-19 or has been in direct contact with a known case of COVID-19 in the previous 14 days. - Flu-like symptoms or who is a high health risk (e.g. due to age or pre-existing health conditions). - Travelled internationally in the previous 14 days. • Restrictions to essential participants to attend facilities/venues to minimise numbers; <ul style="list-style-type: none"> - not more than one parent/carer to attend with child/family; - encourage parent/carer to drop off/pick up outside facility/venue or remain in the car during the activity; - gathering numbers should not exceed 20 per group - no other spectators should be present • Any parent/carer should observe social distancing requirements (1 person per 4m²). • Develop new terms and conditions of entry and have users agree to new protocols. • Detailed attendance register to be kept (for 56 days) <p>Please refer to Appendix 2: Contract Tracing Requirements and Examples</p> <ul style="list-style-type: none"> • Amend training schedules and times to reduce in-person contact for participants, family members and staff by: <ul style="list-style-type: none"> - Scheduling time between events/training sessions for all attendees to safely arrive and exit the venue; and - Considering staggered arrival and/or departure times for different groups/teams. • Manage venue entries and exits (and separate where possible) to ensure a seamless flow of participants and attendees through the venue and limit the risk of overlap and congestion. • Restrict the use of communal facilities to toilets only during Stage 2. • Close other communal areas such as dugouts and grandstands. 	<ul style="list-style-type: none"> • Restrictions on facility access to limit anyone who has: <ul style="list-style-type: none"> - COVID-19 or has been in direct contact with a known case of COVID-19 in the previous 14 days. - Flu-like symptoms or who is a high health risk (e.g. due to age or pre-existing health conditions). - Travelled internationally in the previous 14 days. • Restrictions to essential participants to attend facilities/venues to minimise numbers; <ul style="list-style-type: none"> - not more than one parent/carer to attend with child/family; - encourage parent/carer to drop off/pick up outside facility/venue or remain in the car during the activity; - gathering numbers should not exceed government allowances - no other spectators should be present • Any spectators should observe physical distancing requirements (>1.5 metres). • Detailed attendance register to be kept (for 56 days) • Amend training/competition days and times to reduce in-person contact for participants, family members and staff by: <ul style="list-style-type: none"> - Scheduling time between events/training sessions for all attendees to safely arrive and exit the venue; and - Considering staggered arrival and/or departure times for different groups/teams. • Manage venue entries and exits (and separate where possible) to ensure a seamless flow of participants and attendees through the venue and limit the risk of overlap and congestion, subject to maximum attendee number restrictions. • Restrict the use of communal facilities to toilets only where possible, ie. limited or no use of showers & change rooms during Stage 3. • Physical distancing protocols including line markings, bollards, use of zones use and physical distancing indicators shall be used in: <ul style="list-style-type: none"> - Club rooms, offices, meeting, official/medical rooms, halls, sheds - change rooms, - bar/canteen
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	<ul style="list-style-type: none"> Physical distancing protocols including line markings, bollards, use of zones use and physical distancing indicators shall be used. Canteens and coffee facilities should remain closed to reduce the risk of gatherings or encouraging people to stay. General advice on physical distancing in organisation facilities including discouraging face to face meetings where possible, restricting site visitors, deferring or splitting up large meetings. 	<ul style="list-style-type: none"> Organisations that previously provided food and beverage services must complete a COVID-19 Checklist for dining at restaurant, cafes, pubs, clubs, RSL clubs and hotels. General advice on physical distancing in organisation facilities including discouraging face to face meetings where possible, restricting site visitors, deferring or splitting up large meetings.
Hygiene	<p>Organisation to detail specifics of hygiene protocols to ensure regular sanitisation and cleaning of organisation facilities.</p> <ul style="list-style-type: none"> Any safe hygiene protocols distributed by national/state sporting body or local association that will be adopted by organisation including: <ul style="list-style-type: none"> Availability of hand sanitiser at entry/exit points to venue and elsewhere (may be provided by facility/venue manager) Protocols for sanitising stations, sanitising shared equipment <p>Cleaning standards – increase regular cleans and frequent wiping of high touch surfaces.</p> <ul style="list-style-type: none"> Displaying posters outlining relevant personal hygiene guidance. Avoiding shared use of equipment. Provide suitable rubbish bins with regular waste disposal. Guidelines for sanitisation and cleaning of Organisation facilities. <ul style="list-style-type: none"> Recommend that a COVID Safe Coordinator is allocated to each session to take responsibility of completing the cleaning requirements before the next group arrives. <p>For more information on cleaning guidelines visit the Safe Work Australia website https://www.safeworkaustralia.gov.au/covid-19-information-workplaces/industry-information/general-industry-information/cleaning</p>	<p>Organisation to detail specifics of hygiene protocols to support use of organisation facilities.</p> <ul style="list-style-type: none"> Continue hygiene and cleaning measures as per Stage 2.
Management of unwell participants	<p>Organisation to detail specifics of protocols to manage unwell participants at an organisation activity.</p> <ul style="list-style-type: none"> Self-isolate at home if presenting symptoms. 	<p>Organisation to detail specifics of protocols to manage unwell participants at an organisation activity.</p> <ul style="list-style-type: none"> Measures as per Stage 2.

	<ul style="list-style-type: none">• Anyone who is unwell or develops a fever, a cough, sore throat or shortness of breath, must contact a doctor or call 13HEALTH (13 43 25 84).• Liaise with public health authorities and facilitate the sharing of information about all symptomatic participants at an activity run by your organisation, subject to privacy law.• Notify your Peak Body and the Department Housing and Public Works (Sport and Recreation)• Contact participants (refer to attendance register) if an activity attendee subsequently becomes unwell and provide advice on what actions should be taken. If an outbreak does occur at your facility, the register will need to be provided to relevant authorities (i.e. Department of Health) in a timely fashion.• Minimum details to be collected include:<ul style="list-style-type: none">– Date of entry– First name and surname– Phone number– Time in– Time out– Club & team/group• Communicate isolation and medical procedures for all players, members, volunteers and their families at the onset of any symptoms including organisation facilities that can be used to manage symptomatic participants.• Identify with clear and unambiguous signage, a space that can be used to isolate staff or participants who become unwell at an activity and cannot leave immediately. The isolation area should be equipped with necessary PPE supplies to facilitate hand hygiene and respiratory etiquette. Such as face masks and gloves.• Ensure staff/volunteers understand that participants who become unwell should be immediately isolated and given a clean disposable facemask to wear. Establish procedures to help unwell staff or participants leave the event as soon as possible and added protections for activity staff in such circumstances.	
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	<ul style="list-style-type: none"> • Train volunteers/organisation management on treatment of symptomatic participants and disinfecting of facilities used by such participants. • Confirm notification protocols for notifying public health authorities and other attendees of symptomatic participants. 	
Follow-up after COVID-19 outbreak has ended	<p>Organisations will manage the follow up after a Covid-19 outbreak has ended:</p> <ul style="list-style-type: none"> • Public health officials will determine when an outbreak has ended in a community, consult with them to identify criteria for scaling back COVID-19 prevention actions with activities. Consider which protocols can remain to optimise good public and participant health. • Plan the rescheduling of cancelled activities. • Evaluate the effectiveness of the COVID-19 Safety Plan and communications plan, adjust and recirculate to stakeholders as required. • Meet with key stakeholders to review delivery of any return to sport arrangements. Gather feedback to note lessons learned and to improve organisational plans and systems. • Review critical incident management arrangements and test organisational readiness to respond to a localised outbreak of COVID-19. • Update your organisation's business continuity plan based on learnings from the COVID-19 pandemic. 	<p>Organisations will manage the follow up after a Covid-19 outbreak has ended:</p> <ul style="list-style-type: none"> • As per Stage 2.
Organisation responsibilities	<p>The organisation will oversee:</p> <ul style="list-style-type: none"> • Provision and conduct of hygiene protocols as per this Industry Plan. • Capture of a record of attendance at all training and organisation activities and maintaining an up-to-date log of attendance. • Coordination of Stage 2 play area/training operations. • Operation of the organisation's facilities in support of all Stage 2 training activities in accordance with this Industry Plan. 	<p>The organisation will oversee:</p> <ul style="list-style-type: none"> • As per Stage 2 • Provision and conduct of hygiene protocols as per this Industry Plan. • The capture of a record of attendance at all training/competition and organisation activities and maintaining an up-to-date log of attendance. • Coordination of Stage 3 play area/training/competition operations. • Operation of the organisation's facilities in support of all Stage 3 training/competition activities in accordance with this Industry Plan.

	<ul style="list-style-type: none">• Compliance issues and the sanction of individuals for non-compliance with any law, direction or protocol.• Determine the basis of enforcing any sanctions and seek advice as required.• Determine circumstances where issues may be elevated to local or State law enforcement agencies. <p>Refer to Appendix 4 – COVID-SAFE PLAN Checklist to operate under this Industry Plan.</p>	
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Appendix 2: Contract Tracing Requirements and Examples.

Contact tracing is a way of slowing the spread of infections by identifying people who have been in contact with an infected person.

Outdoor Team Sports will adopt the below, as well any other recommendations from State and Federal Governments:

Requirement → All players, officials, staff and visitors to a venue or training session are encouraged to subscribe to the Government's COVID-19 tracing app.

Requirement → Records of attendance at training and competitions to be maintained.

Requirement → Records of attendance of spectators at training and competitions to be maintained.

Requirement → Records to be kept for 56 days.

Registers must include:

- Date of entry
- First name and surname
- Phone number
- Postcode
- Time in
- Time out
- Club & team

Registers can be implemented by:

- Using the template provided, have the coach or a Covid Safe Coordinator for that session write down the details of all in attendance. Take a photo of the form and send to the venue after the session.
- Use the template provided as above but the user keeps the phone copy and they leave the form in a designated area for the venue
- If bookings can be taken online have the booker put in all the details of the group attending. This list gets emailed back to the user group as an online form to tick off attendance and then email back after the session.
- Use TeamApp to register the names of the group and then mark them off as having had attended.
- [Evacheckin.com](https://evacheckin.com) contactless QR Code Check in Technology for all attendees. [Visitor EVA demo site login poster.](#)
- Have parents and any non-participant to buy a free ticket once all 20 tickets are allocated in the spectator zone no more can register. Use free ticketing sites like [Event Brite](#) or use the event portal in data bases such as Revolutionize.

Appendix 3: Examples of Playing Spaces/Zones on Outdoor Spaces

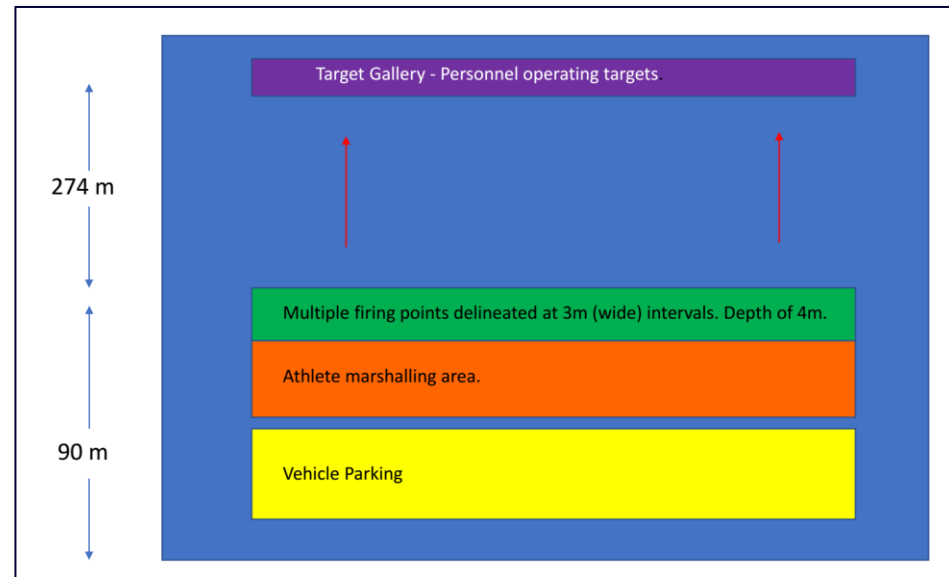
Example 1. Shooting Ranges:

The following diagram refers to Fullbore Rifle Ranges. Queensland Rifle Association affiliated Clubs.

The ranges vary in width, dependant on the number of Qld Police approved target lanes. The largest range is 160m wide with 32 target lanes at 3m intervals. This can be divided into two playing areas, separated by >5m, where groups of 20 can train (inclusive of required officials). The Target Gallery considered to be a separate space accommodating not more than 20 personnel.

Smaller sites to apply to same principle with participation numbers limited to available space.

This application of groups of up to 20 will allow Rifle Clubs to return to train and accommodate participant numbers at each Club. The groups will not mix or cross over at any time.



The diagram illustrates Pistol and Rifle Ranges, operated by Pistol Shooting Queensland and Queensland Target Sports affiliated Clubs.

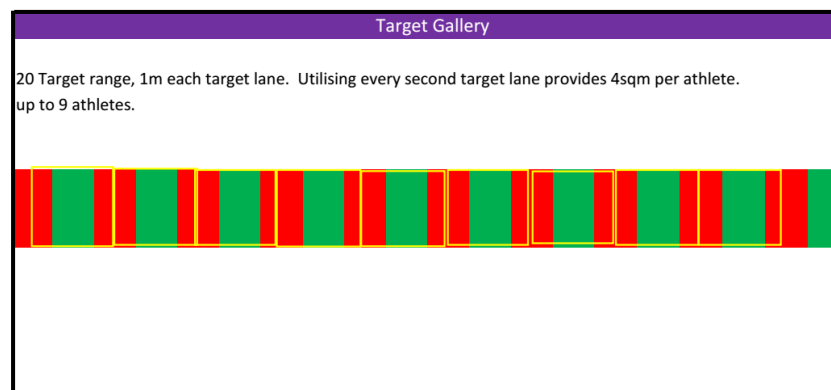
Each venue may include multiple playing spaces (ranges) consistent with approval from Qld Police. Each playing space (range) has target lanes at 1m intervals. To comply with distancing requirements every second target lane will be vacant. This will achieve 4sqm per firer.

Smaller sites to apply to same principle with participation numbers limited to available space.

This application of groups of up to 20 in each playing space will allow Pistol and Rifle Clubs to return to train and accommodate participant numbers at each Club. The groups will not mix or cross over at any time.

Entry and exit points of each zone will be separate.

Archery Ranges are similar to both Pistol, Rifle and Fullbore ranges.



The diagrams refer to Clay Target Ranges operated by Queensland Clay Target Association affiliated Clubs.

The ranges have a set footprint, with multiple layouts as approved by Qld Police.

The diagrams indicate the numbered firing positions at intervals of >2.7m. The entire Range is divided into (layouts) playing areas, separated by >15m, where groups of 10 can train (inclusive of required officials).

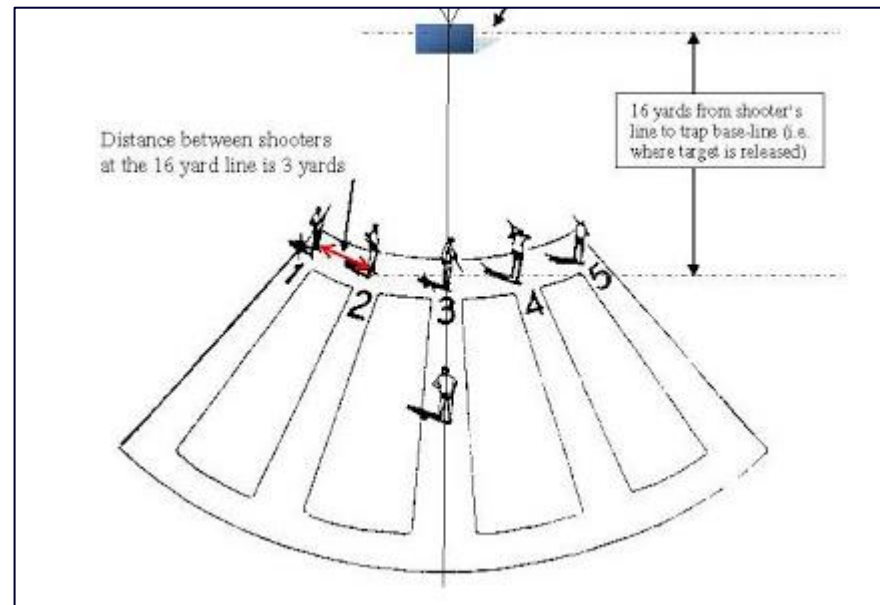
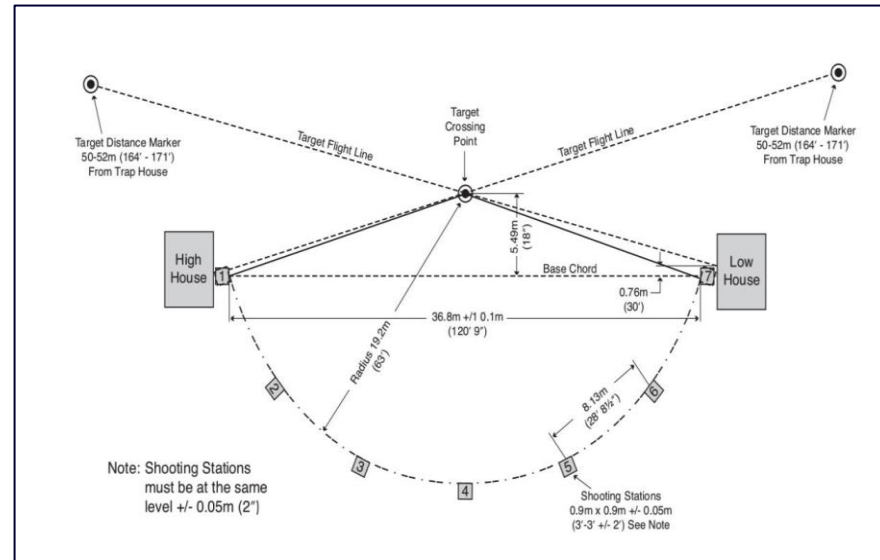
Smaller sites to apply to same principle with participation numbers limited to available space.

This application of up to 5 playing spaces of 10 per playing space will allow Clay Target Clubs to return to train and accommodate 50 participants at each Club for all disciplines.

The groups will not mix or cross over at any time.

Total specific playing space – Skeet >550sqm (above right)

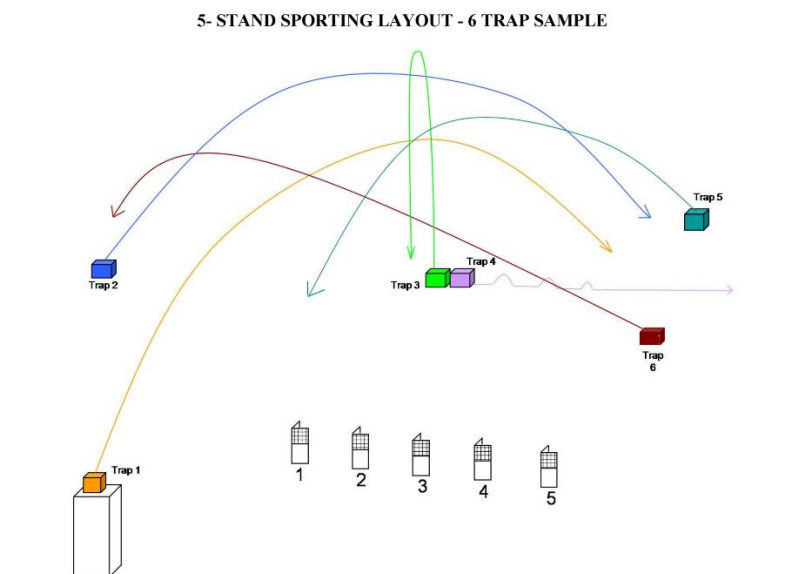
DTL >190sqm (below right)



Sporting Clays has two distinct disciplines.

5 Stand, as illustrated, has firing positions at intervals of >3m. Multiple layouts exist with suitable separation, of playing spaces, already dictated by Qld Police range approval conditions.

Sporting Clays is similar to golf, with groups of 8 athletes transitioning through a designated course which is separated by >30m. Sufficient space at each firing point is available to achieve social distancing.



Example 2. Cycling:

Off Road Criterium Circuits (above right)

Criterium Circuits throughout Queensland vary in shape and size, with the average distance around the track being in excess of 1000mtrs. A maximum of three (3) groups of 20 will be allowed on the infield, which will include athletes, coaches and other support personnel. There may be multiple groups on the circuit at one time.

Open Road

Club and Coached open road riding will be conducted in groups of up to 20 people (including athletes, coaches and other support personnel). Multiple groups will be allowed to travel the same route, ensuring riders remain 1.5mtrs apart and more than 30mtrs away from other groups.

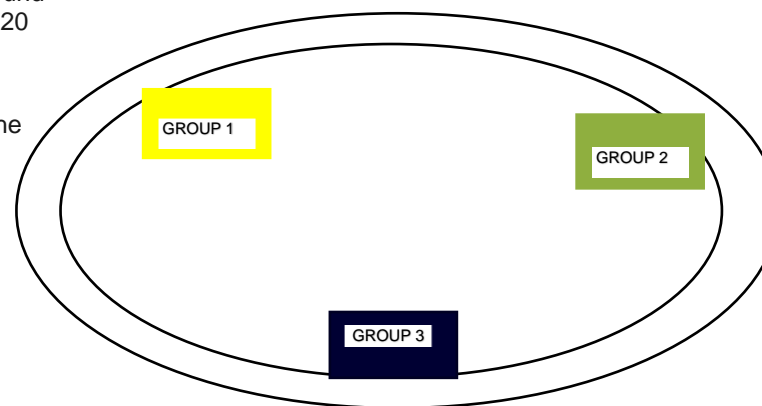
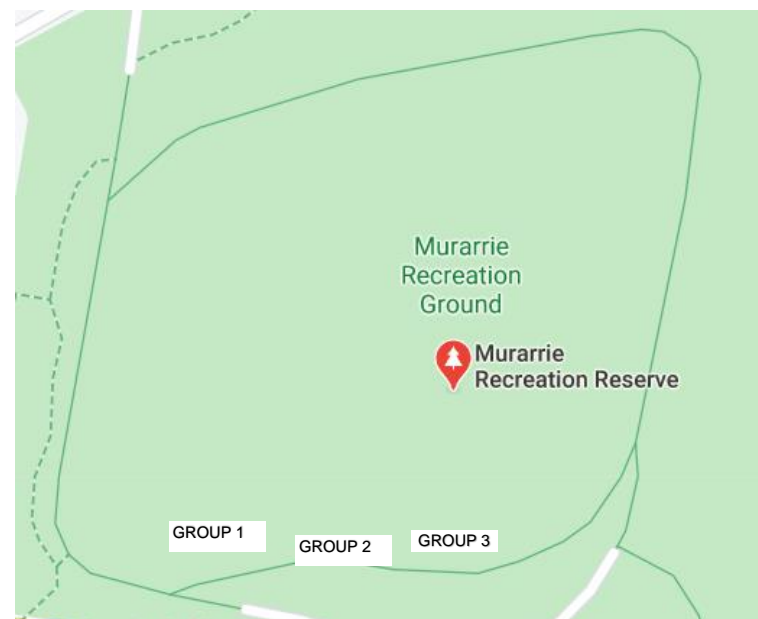
Outdoor Velodrome (below right)

Outdoor velodromes throughout Queensland vary in size, with the distance around the track being 400mtrs, 333mtrs or 250mtrs. A maximum of three (3) groups of 20 will be allowed on the infield, which will include athletes, coaches and other support personnel.

These groups will not mix at any time, and only one group of riders will be on the track at any time.

Overall Comments:

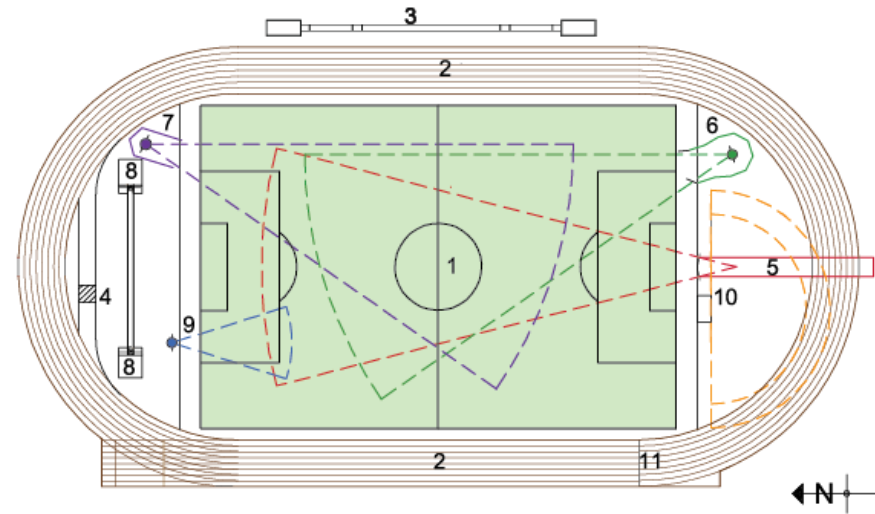
- Each group will be required to enter and exit the venues at different points. Where this is not possible, where the infield is only accessible through one entrance, groups will be scheduled at different times to enter/exist.
- At no time will groups mix
- At no time will there be less than 30mtrs between groups, except when passing.
- Where passing of riders or groups is required, communication will be delivered from one group to the other requesting the slower group to slow and allow the faster group to pass.



Example 3: Athletics

Athletics track events are conducted in areas that are typically split into separate playing spaces. Scheduling of each activity can achieve social distancing requirements and manage the flow of people entering and exiting the venue and prevention of co-mingling.

Additional areas will be required to allocate space to parents (Little Athletics) with strict social distancing guidelines enforced.



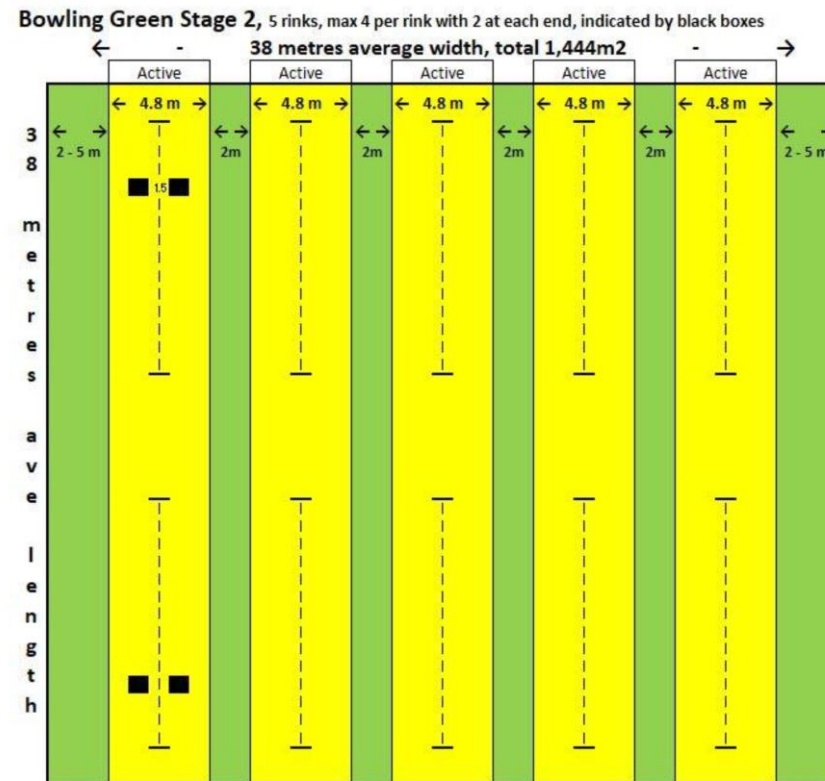
- | | |
|------------------------------------|-------------------------|
| 1 Football pitch | 7 Discus Throw facility |
| 2 Standard Track | 8 Pole Vault facility |
| 3 Long and Triple Jump facility | 9 Shot Put facility |
| 4 Water jump | 10 High Jump facility |
| 5 Javelin Throw facility | 11 Finish line |
| 6 Discus and Hammer Throw facility | |

Example 4: Lawn Bowls

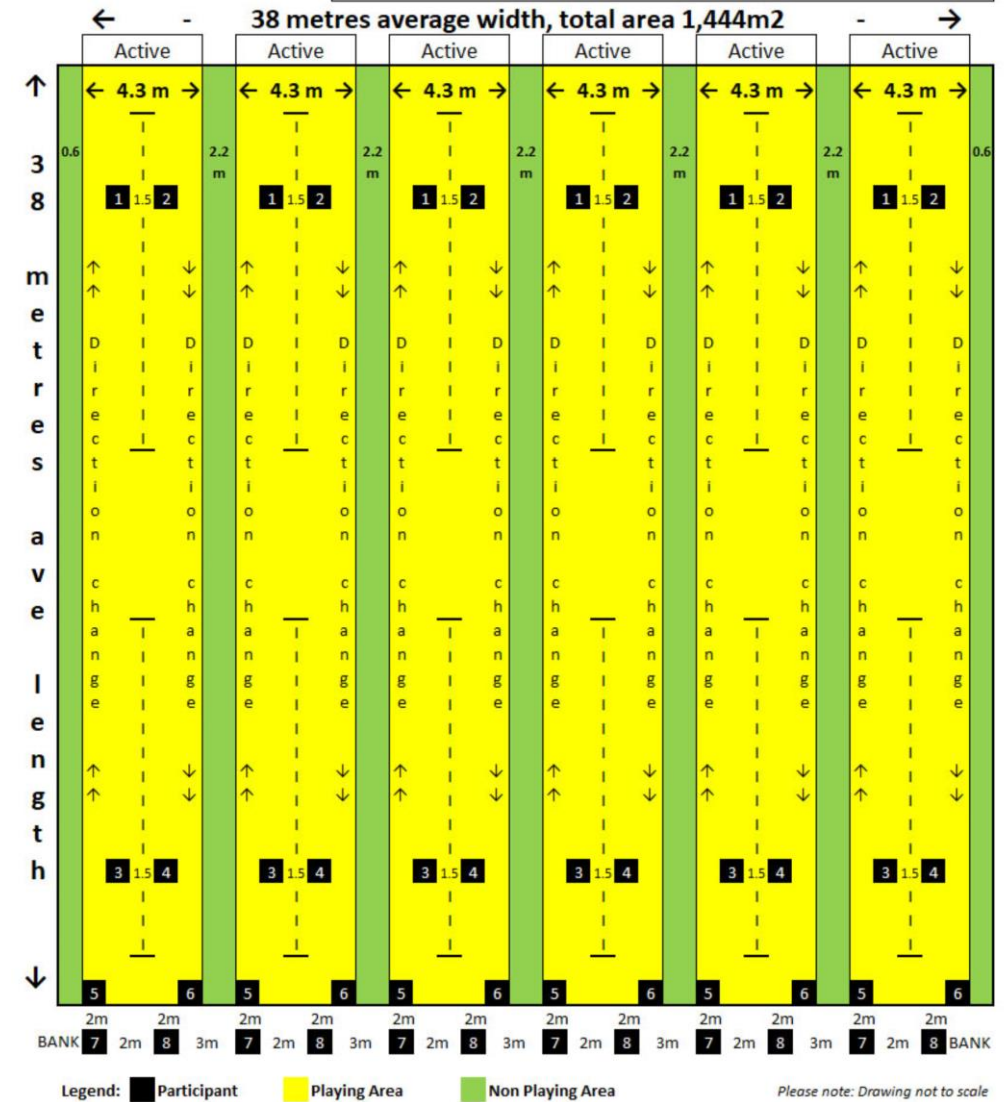
Bowling greens have an average playing area of 1,444sqm (38m x 38m) comprising 7 rinks available for use.

Stage 2:

- Up to 4 people can bowl on a rink.
- There must be a minimum of a 2-metre space between each rink in use.
- A maximum of 5 rinks to be used on each green.
- No more than 20 people are permitted to bowl on each green at any one time.
- Refer to diagram in Appendix A for example of configuration.



Bowling Green Stage 3, 6 rinks, max 8 per rink with 2 on the green at one end, 4 at the other end and 2 on the bank, indicated by black boxes



Stage 3:

Pennant Competition:

- Up to 8 people can bowl on a rink.
- A maximum of 6 rinks (playing spaces) to be used on each green.
- No more than 48 people are permitted to bowl on each green at any one time. Some venues may have multiple greens.
- Refer to diagram for spacing. Athletes indicated by numbered black boxes will achieve the 4sqm spacing.
- Rules of play have been slightly modified to achieve spacing, including flow of people between ends.

Example 5: Equestrian Sports

In stage 2 multiple groups of up to 20 people across playing spaces/facilities within an entire venue. This includes warm up area, stables and parking.

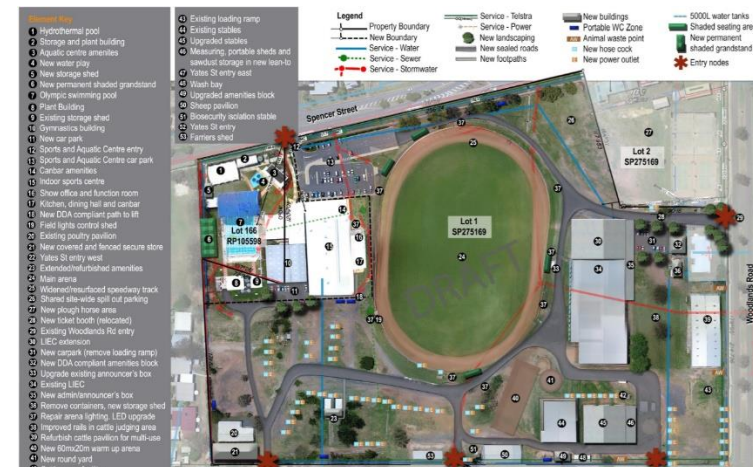
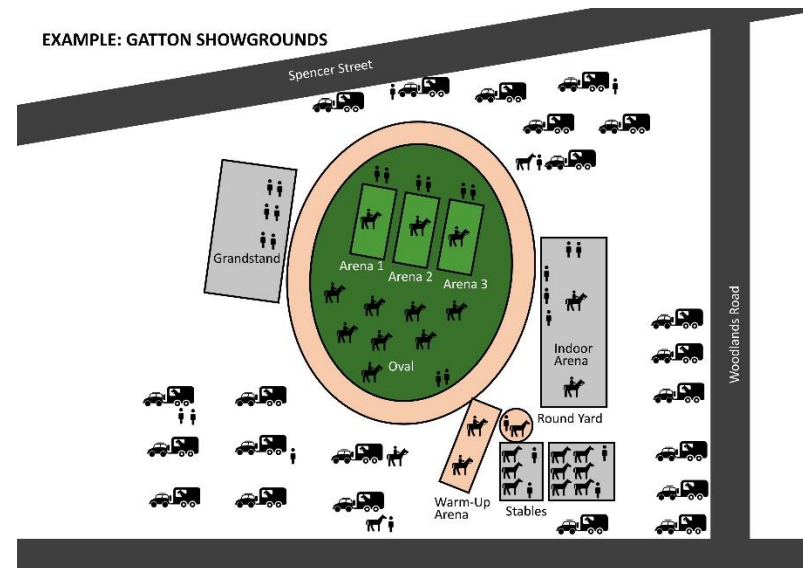
Each horse sport is different in regards to its 'field of play' and 'venue' which may be an arena, outdoor field, or a trail which all have different dimensions and configurations.

Activities will be delivered in block/session times i.e. 20 people at 8AM -10am, 20 people 11 am – 1pm, 20 people 2pm -4pm, whilst complying with all other restrictions and conditions. Using the time blocking and allowing for suitably spaced multiple playing spaces/facilities will allow optimising training participation.

A large percentage of horse sports have very limited to nil person to person contact and involve an individual competitor and the horse. Some horse sports disciplines do have limited and/or accidental contact, specifically Polo, Polocrosse and Vaulting. Accordingly relaxation of the 1.5m distance requirements for some training and competition for these activities which encounter incidental movement throughout the field.

Given the nature of horse sports being a single athlete or small groups, we are also seeking exemption in regards to the total number of people permitted on an entire site to 100 at any one time because of the way training and competitions are conducted across the different sports. Best practice biosecurity policies and protocols are already in place which will be enhanced with COVID-19 resources and processes.

In Stage 3 it is sought to have 250 people at any one venue, which would include key event officials, medical and veterinary.

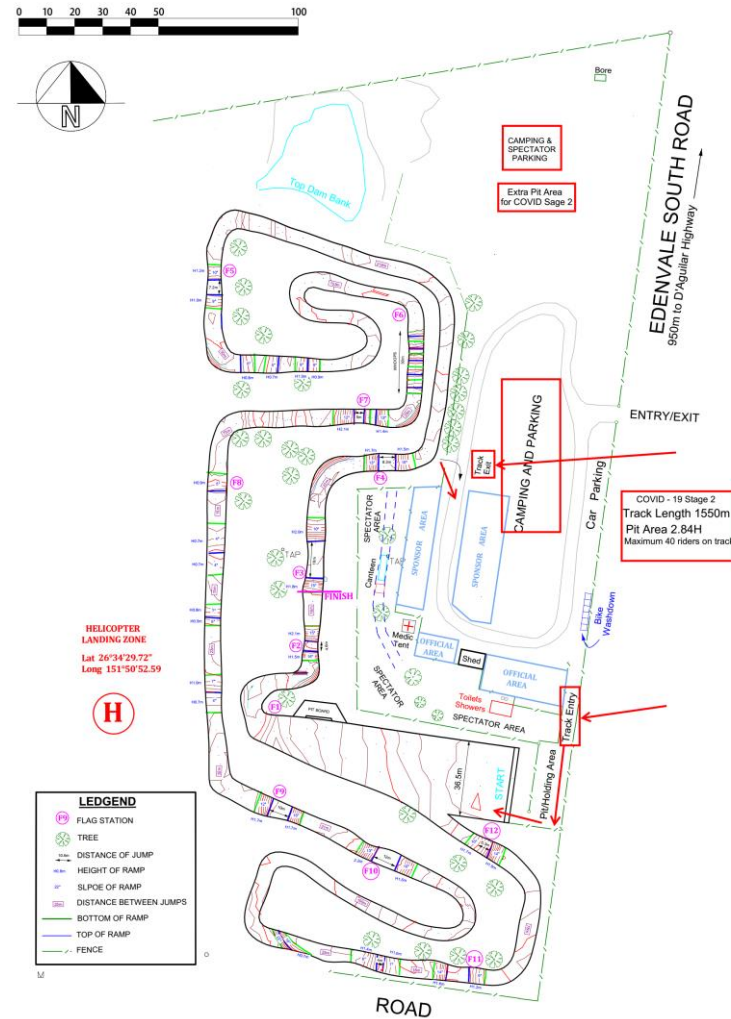


Example 6: Motorcycling Queensland

The tracks used for motorcycling cover a large area. Athletes may come into contact with each other under the social distancing guidelines, however when doing so they are wearing a helmet and gloves. No sharing of equipment.

Sufficient space is available to provide for parking and preparation areas to ensure athletes are separated.

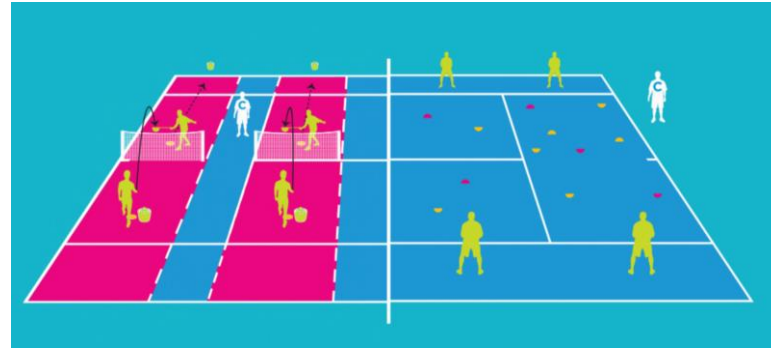
Separate entry and exits points for the track.



Example 7: Tennis

The illustration shows a training activity of 10 people on a court. Subject to the overall venue size multiple groups of 10 will be on each court.

Venues/Clubs will establish areas for parents and spectators in specific areas to minimise gatherings.



Appendix 4: COVID-SAFE PLAN Checklist (Outdoor Sport)

Checklist for organisations to follow in operating under the Industry Plan

- Keep up to date with any Queensland Government information regarding sport, fitness and recreation via the [Return to Play website](#).

 - Read/complete the Safe Work Australia COVID [resource kit](#) to the industry

 - Check the Queensland Government's [COVID-19 website](#) to confirm your industry has a COVID Safe Plan in place. Otherwise abide by the specific restrictions outlined in the roadmap regarding the number of people, the type of activity and travel allowed.

 - Check with your State Level Organisation or Peak Body if there is further information or guidance material applicable to your activity.

 - Check with your venue or facility on any procedures and requirements applicable for the return of activity.

 - Check with your insurer(s) or insurance broker and confirm coverage inclusions and exclusions. Clarify if there are any specific exclusions caused by COVID-19, if any conditions apply to your policies, if any specific approvals/consents are required and whether return to sport plans can be noted against relevant policies.

 - Update Risk Management processes in line with the approved Industry Plan and ensure records are kept up to date.
-

Workforce and training

- Review the Roadmap for easing Restrictions [Framework for COVID Safe Businesses](#) to ensure that Workplace Health and Safety requirements are been met. [Supporting information for the framework](#).

 - Consult with workers/volunteers and their representatives on COVID-19 measures and provide adequate information and education, including changes to tasks and practices and appropriate cleaning and disinfection practices.

 - Provide personal protective equipment (PPE) where necessary and in accordance with the relevant State and National guidelines. For more information view the [Workplace Health and Safety Queensland guide](#).

 - Ensure completion of any required training – including any that is mandated by the Queensland Government such as staff in industries requiring a COVID Safe Checklist. Training programs will be free to access online through [TAFE Queensland](#).

 - Postpone or cancel non-essential face-to-face gatherings, meetings and training. Consider teleconferencing/online meeting capabilities.

 - Implement measures to maximise the distancing between volunteers/workers and participants to the extent it is safe and practical. Review tasks and processes that usually require close interaction and identify ways to modify these to increase physical distancing.

 - Modify processes to limit volunteers/workers having to be in close contact, as much as possible. For example: assign volunteers/workers to specific areas to minimise the need to go into other spaces.

 - Established sports medicine/first aid protocols that limit exposure (refer to Sports Medicine Australia SMA Support during COVID-19).

 - Ensure any psychosocial risks are managed with processes implemented to manage stress from COVID-19 as outlined in the [Workplace Health and Safety Queensland guide](#).
-

Communication

Update or develop communications plan with existing channels such as email, text message, and social media to share timely and accurate information with internal and external stakeholder groups.

Ensure staff and volunteers (coaches, officials, sports medicine, equipment/ ground and administrative personal) have been informed and trained about the conditions/restrictions of re-starting the activity.

Ensure participants, parents and carers have been informed about the conditions/restrictions of re-starting the sport and recreation activities, for example:

- one parent/carer drop off – pick up
 - change of activities (non-contact, group sizes, etc)
 - changes of venue/facility practices (handwashing, equipment access, allocated areas).
-

Ensure decision making and implementation of decisions is clear within your organisation in the lead up to and during the return to activity.

Ensure everyone within your organisation (including paid staff and volunteers) understands their role.

A nominated COVID Safety Coordinator is in place to oversee delivery of your return to activity plan.

Financial

The financial costs of COVID measures and the return to activity have been researched and communicated to your organisation.

Adjust budgets as necessary for COVID-19 measures and costs.

Check any applicable Federal or Queensland Government supports such as grants and subsidies have been implemented or applied for.

Ensure communication of any financial changes (registration/usage/membership fees etc.) to your participants.

Legal and compliance

Ensure your organisation is across all relevant legislation and requirements applicable to return to activity.

Ensure any necessary consents and approvals to resume sport have been received.

Ensure completion of a COVID-19 Safety Plan.

Physical distancing

Place signs at entry points to instruct participants and visitors not to enter the venue/facility if they are unwell or have COVID-19 symptoms. The sign should state that your organisation has the right to refuse service and must insist that anyone with these symptoms leaves the premises.

Use signage and communicate separate entry and exit points (drop off/point up points) and separate participation space areas to minimise contact and maintain the required physical distancing.

Implement measures to restrict numbers on the premises, ensuring these comply with the Industry COVID Safe Plan or the current stage of roadmap.

Ensure physical distancing by placing floor or wall markings or signs to identify 1.5 metres distance between persons for queues and waiting areas.

Consider using physical barriers (where practical) in high volume interaction areas to promote physical distancing.

Remove seating or space seating at least 1.5 metres apart. Mark railings or ground to encourage appropriate distancing and BYO seat measure).

Provide contactless payments or ordering and payment online.

Keeping people healthy

Promote and encourage all participants, volunteers, workers and visitors to sign up to the COVID Safe App.

Maintain a record of people in attendance for the activity, for a period of at least 56 days so you have accurate records in the event of an outbreak.

A system is in place to record, store and if required share data (subject to privacy law).

Avoid changing participants between groups to ensure no co-mingling.

Promote BYO water bottle to limit water bubbler/tap use.

Set up hand washing/sanitising stations and practices for participants to easily wash hands before and after (and during if required) their activity.

Direct participants, volunteers, workers and visitors to stay at home if they are sick, and to go home if they become unwell.

Put signs and posters up to remind people of the risk of COVID-19.

Consider the requirements of vulnerable groups (i.e. people with disabilities, Indigenous people, elderly).

Know the protocols for notifying health authorities of issues or suspected COVID-19 cases.

Hygiene and cleaning

Assess supply needs (including sanitisation, cleaning and PPE) and explore options for sourcing additional supplies required.

Instruct everyone to practise good hygiene by frequently cleaning their hands. Hand washing should take at least 20 to 30 seconds. Wash the whole of each hand, covering all areas with soap before washing with water.

Instruct participants to practise good hygiene including no touching of eyes, nose or mouth and no spitting or clearing nasal/respiratory secretions on field of play or in other activity settings.

Implement measures to limit contact with between participants including eliminating handshakes, high fives, huddles and celebrations.

Provide hand washing facilities including clean running water, liquid soap, paper towels. If hand washing facilities are not readily available, provide an appropriate alcohol-based hand sanitiser.

Reduce the sharing of equipment and tools and establish cleaning protocols or restrict use of shared equipment (e.g. balls).

Establish a protocol for laundering bibs, jerseys or other shared uniform items.

Close or limit use of communal facilities such as change-rooms, showers, gyms and ensure there is the appropriate number of people according to the restriction stages.

Implement cleaning protocols for communal facilities.

Clean frequently touched areas and surfaces at least hourly with detergent or disinfectant (including shared equipment and tools, EFTPOS equipment, tables, counter tops and sinks). Surfaces used by clients, such as tables, must also be cleaned between clients.

Consider any necessary changes to the administration of first aid and communicate to necessary personnel.

Deliveries, contractors and visitors attending the premises

- Implement a process for COVID Safe deliveries as outlined by [Safe Work Australia](#).
 - Use, and ask delivery drivers and contractors to use, electronic paper work where possible, to minimise physical interaction. Where possible, set up alternatives to requiring signatures, such as taking a photo of the goods onsite as proof of delivery.
 - Direct visiting delivery drivers and contractors to remain in vehicles and use contactless methods such as mobile phones to communicate with your workers wherever possible.
 - Ensure handwashing facilities, or if not possible, alcohol-based hand sanitiser, is readily available for workers after physically handling deliveries.
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Review and monitor

- Regularly review your systems of operation to ensure they are consistent with current directions and advice provided by health authorities.
-

Additional checklist for Facility Managers / Venue Operators

- Ensure completion of a COVID-19 Safety Plan for the venue.
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Communication and training

- Ensure communication of the completed COVID-19 Safety Plan for the venue.
 - Ensure communication of any procedures and requirements applicable to user groups for the return of activity.
 - Ensure user groups have undergone any required training or venue induction.
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Manage access

- Develop a playing space usage plan (where applicable) including zones, entry and exists to ensure different groups of 20 participants do not co-mingle.
 - Ensure and clearly mark separate entry and exit points (where possible).
 - Develop a plan to manage the bookings and schedule of users.
 - Determine the process to record all visitor to the venue, and liaise with organisations that utilising the venue to ensure record keeping processes are complementary.
 - Update the terms and conditions of venue use and entry as applicable.
 - Implement a process for other restrictions such as cancelling if wet weather to reduce the risk of people congregating such as under shelter.
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Hygiene and cleaning

- Undertake all hygiene and cleaning measures as outlined above.
 - Undertake a thorough clean of the venue including field of play entry, pitch and coaching equipment, clubrooms, toilets prior to any use by user groups.
 - Consider where doors and gates can remain open to minimise contact.
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Preparing Field of Play for use

Implement a process for auditing facilities to ensure they are in a safe and playable condition.

Ensure field of play lines and any other line markings are clearly visible.

Ensure field, ancillary and safety lighting is working and provides a sufficient level of illumination.

Ensure public areas both in and surrounding the facility (e.g., car park, entry paths, walkways) been checked for possible issues (e.g. broken glass, trip hazards).

Ensure drinking taps/fountains have been turned off with signage preventing use.

Review and monitor

Regularly review your systems of operation to ensure they are consistent with current directions and advice provided by health authorities.
